

LIBRARY TRUSTEE MEETING

May 28th, 2015

Attendees: Linda Coe, Beverly Mutrie, John Ashak and Amy Magnarelli were present. Beth Forgione was absent. Laura Pouliot, the alternate library trustee, and was voting this evening. Richard McDermott was attending as the selectman's representative. Judy Haskell was also present.

Amy called to order at 5:02

MINUTES OF LAST MEETING: Amy makes motion to accept as amended, Laura 2nds the motion, all in favor.

Acceptance of donations and unanticipated funds for May, 2015

Miscellaneous Income	\$6.50
Conscience box money	\$3.00
Copier money	\$30.00
Donations	\$101.00
Grants (NH humanities council)	\$218.00
Reimbursed materials find	\$25.00
Total	\$383.50

Beverly motions to accept \$383.50 in unanticipated income, John seconds, all in favor.

DIRECTOR'S REPORT:

Hampton Falls bicycle challenge- Vander Els family thought it would be fun if everyone got out to ride their bikes all over the town. They have devised a bicycle challenge which allows participants to explore various roads throughout town. They are asking participants for a minimum donation of \$15 per person to cover costs of print maps and printing t-shirts. Application forms will be available at the library. There will be a celebration in October where participants in the challenge will be awarded their T-shirts.

Judy has been collecting prizes for the summer reading program.

CONTINUING BUSINESS:

ACTION ITEMS: Vision for the library. Where should we be, what should we be doing 5 years from now?

NEW BUSINESS ITEMS:

By-laws suggestions from Beverly-Changes are highlighted in yellow. No questions or comments on any of the updates. Amy motioned to accept. John seconds the motion, all in favor.

Internet Usage Policy- under procedures, should change first sentence to say, internet usage is offered free of charge. (omit the for patrons part). John makes a motion to accept as amended, Beverly 2nds the motion, all in favor.

Hiring new Director- Judy is thinking about retiring at the end of the year, so Amy has pulled together some material for us to think about. We will need to form a search committee. Laura Pouliot is willing to be on the search committee. Amy will ask if Maryann Kasparzak is willing to be on the search committee. Amy updated the job description a few years ago, so she and Judy will go over the description to make sure that it actually reflects what Judy does. Amy will also update the salary survey information compiled from the state library. Lori Ruest may be able to provide the benefits statement for us. Trustees need to ask ourselves where we'd like the library to be in 5 years. Everyone should answer that question and bring it to the next meeting. Amy will take care of job description and job postings.

NON-PUBLIC SESSION: Amy made a motion to go into non-public at 5:50, John seconded. Roll call vote; all in the affirmative.

Amy makes a motion to come out of non-public at 6. John seconded. Roll call vote to come out of non-public session, all in the affirmative.

Beverly makes a motion to seal the non-public minutes. Laura seconded the motion. All in favor.

Laura made a motion to adjourn the meeting at 6:03. John seconded the motion. All in favor.

PUBLIC COMMENT:

CORRESPONDENCE: Amy read thank you cards from Carol and Judy for gift cards received during library week.

NEXT MEETING: June 25th, 2015

Next meeting, we need to discuss landscaping and building repairs, including roofing.