

West Nyack Free Library

MINUTES: Meeting of the Board of Trustees

DATE: October 13, 2014

PRESENT: Frank Alkin, Jim Benvenuto, Arlene Block, Melissa DeNicola, Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

ABSENT: Lorette Adams

Prior to the Board meeting, we met with Donna Lee, the accountant in charge of the annual audit conducted by Berard & Associates, who presented the results of the audit.

- I. Call to Order – R. Kosinski called the meeting to order at 9:00 P.M.
- II. K. Mohr made a motion to accept the minutes of September 8, 2014. The motion was seconded by F. Alkin and passed unanimously.
- III. Financial Reports
 - A. 2014 Income and Expenses through September 2014 – The report was received.
 - B. Bank Account Analysis through September 2014 – The report was received.
- IV. Committee Assignments and Reports
 - A. Building and Grounds
 - F. Alkin made a motion to hire Nova Home Improvement to complete the post-remediation work for \$9,800.00, with the contingency that work would not begin until we've received confirmation that the HVAC is satisfactory; seconded by K. Mohr; passed unanimously.
 - J. Benvenuto will arrange for Design Air to give a second opinion on whether the HVAC is okay.
 - B. Planning - None
 - C. Public Relations – None
 - D. Finance
 - The Finance Committee will meet on November 3 to go through the recommendations of the annual audit.
 - E. Administration – None
 - F. Print & Non-Print Materials – None
 - G. Friends of the Library – The outdoor flea market at Germonds raised about \$1,600.00. A holiday boutique is planned for December 6th.
- V. Director's Report - The Director's Report for September 2014 was received.

Action Items:

1. Lawn contract/snow removal contract: E. Schatoff asked that we table this until she can get a second estimate.
2. LARC Request: The consensus was that making a donation to LARC was inappropriate.
3. NYS Rising Communities Meeting Room Use: The request was denied because the group was too large to accommodate.

VI. Old Business – None

VII. New Business – None

VIII. Trustees' Comments - None

IX. Adjournment – K. Mohr made a motion to adjourn the meeting; seconded by J. Benvenuto; passed unanimously. The meeting was adjourned at 9:30 P.M.

Respectfully submitted,

Arlene Block
Recording Secretary