

West Nyack Free Library

MINUTES: Meeting of the Board of Trustees

DATE: June 9, 2014

PRESENT: Lorette Adams, Jim Benvenuto, Arlene Block, Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

ABSENT: Frank Alkin, Melissa DeNicola

- I. Call to Order – R. Kosinski called the meeting to order at 7:30 P.M.
- II. K. Mohr made a motion to accept the minutes of May 12, 2014. The motion was seconded by L. Adams and passed unanimously.
- III. Financial Reports
 - A. 2014 Income and Expenses through May 2014 – The report was received.
 - B. Bank Account Analysis through May 2014 – The report was received.
- IV. Committee Assignments and Reports
 - A. Building and Grounds –
 1. J. Benvenuto reported that he received a revised proposal from American Craftsman for work in the basement. It reflects a “completed by” date of 3 weeks. In addition, we will add text to reflect that there will be a \$200 a day penalty if the work is not completed in 5 weeks. J. Benvenuto will add this text to the proposal and inform American Craftsman that we cannot start the work until the mold remediation has been completed. In addition, he will ask for a revised proposal, since there will be more work involved due to the remediation.
 2. K. Mohr made a motion to hire New Crystal Restoration Enterprises for the mold remediation project; seconded by J. Benvenuto; passed unanimously.
 3. The Emergency Door in Adult Reference needs to be replaced. E. Schatoff will check prices and possibly have ColorFull World do the work.
 4. E. Schatoff reported that Sasso Plumbing said we need a new toilet and they will get back to her with a price. She will try to get another plumber to check the problem before replacing the toilet.
 - B. Planning - None
 - C. Public Relations – E. Schatoff reported that we received grant money that enabled us to partner with Germonds Pool for “Storytime in the Park.” Germonds has distributed flyers advertising the program.
 - D. Finance - None
 - E. Administration

1. All the trustees in attendance signed the Conflict of Interest Policy.

2. J. Benvenuto called Jim Riley three times regarding the indemnification policy and has not yet gotten a response. In the meantime, E. Schatoff will see if there are any existing policies posted online by the LTA. If so, it might be more expeditious to select one and then ask Jim Riley for his approval, rather than asking him to write a new policy.

3. L. Adams made a motion to take the annual audit off the table; seconded by K. Mohr, passed unanimously. J. Benvenuto then made a motion to hire Berard & Donahue to do the annual audit; seconded by K. Mohr; passed unanimously.

F. Print & Non-Print Materials – R. Kosinski commented that he thought the rearrangement of books in the library is working well.

G. Friends of the Library – None

V. Director's Report - The Director's Report for May 2014 was received.

Action Items:

1. Conflict of Interest Policy: See Administration.

2. Mold Remediation: See Building and Grounds.

3. Charter Amendment: L. Adams made a motion that the President and Secretary sign the documents to amend the charter to expand the library's service area; seconded by K. Mohr; passed unanimously.

Other:

1. Marie Coene has submitted a letter of resignation; she is relocating out of state.

2. The Rockland Women's Political Caucus has requested use of the meeting room for a routine meeting. It was agreed to allow them to use the room.

3. A patron who is working on her Girl Scout Silver Award asked to put a box in the library to collect items for My Sister's Place. It was agreed to allow her to do this.

VI. Old Business – None

VII. New Business – L. Adams reported that E. Schatoff has been accepted to Leadership Rockland.

VIII. Trustees' Comments – None.

IX. Adjournment – K. Mohr made a motion to adjourn the meeting; seconded by L. Adams; passed unanimously. The meeting was adjourned at 8:52 P.M.

Respectfully submitted,

Arlene Block
Recording Secretary