

West Nyack Free Library

MINUTES: Meeting of the Board of Trustees

DATE: July 14, 2014

PRESENT: Lorette Adams, Frank Alkin (8:35), Jim Benvenuto, Arlene Block, Melissa DeNicola, Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

ABSENT: None

- I. Call to Order – R. Kosinski called the meeting to order at 7:30 P.M.
- II. J. Benvenuto said the minutes of the June 9, 2014 meeting should be amended so that in Item 2 under “Administration,” line 1 should read “indemnification **agreement**,” not “indemnification policy.”

K. Mohr made a motion to accept the minutes of June 9, 2014 as amended. The motion was seconded by L. Adams and passed unanimously.
- III. Financial Reports
 - A. 2014 Income and Expenses through June 2014 – The report was received.
 - B. Bank Account Analysis through June 2014 – The report was received.
- IV. Committee Assignments and Reports
 - A. Building and Grounds – J. Benvenuto reported that we received a signed contract from American Craftsman for work in the basement, but he told them to wait until he gives the go-ahead to start work.
 - B. Planning - None
 - C. Public Relations – None
 - D. Finance – L. Adams said work should begin shortly on the budget for 2016.
 - E. Administration
 1. After numerous phone calls to Jim Riley regarding the indemnification agreement and several policies, J. Benvenuto reported that they have a meeting scheduled for Friday, July 18th.
 2. J. Benvenuto made a motion to adopt the Indemnification Policy used by the Nanuet Library; seconded by M. DeNicola; passed unanimously.
 3. R. Kosinski will call to set up a date to do the annual audit.
 - F. Print & Non-Print Materials – None

G. Friends of the Library – L. Adams reported that Lois is planning an outdoor flea market at Germonds parking lot on September 20th from 9-4 and a holiday boutique in November.

V. Director's Report - The Director's Report for June 2014 was received.

Action Items: No action items.

Other: E. Schatoff reported that the first Staff Development Day went very well.

VI. Old Business – None

VII. New Business – None

VIII. Trustees' Comments

A. J. Benvenuto suggested that everyone read the report sent today regarding the NY State Comptroller's Office Audit of the Newark (NY) Public Library.

B. R. Kosinski suggested we update the appraisal of the Thomas Hill painting.

IX. Adjournment – K. Mohr made a motion to adjourn the meeting; seconded by L. Adams; passed unanimously. The meeting was adjourned at 8:55 P.M.

Respectfully submitted,

Arlene Block
Recording Secretary