

## West Nyack Free Library

**MINUTES:** Meeting of the Board of Trustees

**DATE:** February 10, 2014

**PRESENT:** Lorette Adams, Frank Alkin, Jim Benvenuto, Arlene Block, Melissa DeNicola, Raymond Kosinski, Kurt Mohr, Eugenia Schatoff

**ABSENT:** Diane Hoeneveld, Jeannette Haag (Trustee Emeritus)

Before the meeting was called to order, Donna Ehrenberg spoke on behalf of Rockland Independent Living Center.

- I. Call to Order – R. Kosinski called the meeting to order at 7:55 P.M.
- II. K. Mohr made a motion to accept the minutes of January 13, 2014. The motion was seconded by J. Benvenuto and passed unanimously.
- III. Financial Reports
  - A. 2013 Income and Expenses through January 2014 – The report was received. A request was made to increase the font size on future reports.
  - B. Bank Account Analysis through January 2014 – The report was received.
- IV. Committee Assignments and Reports
  - A. Building and Grounds
    1. We have an estimate from Color-Full World for insulating the basement under the reference area and are waiting for additional quotes. We also need estimates for painting the floor.
    2. There is a leak above the large print books. J. Benvenuto will find someone to investigate where it's coming from so we can determine how to fix it.
  - B. Planning - None
  - C. Public Relations - None
  - D. Finance - None
  - E. Administration – None
    1. M. DeNicola made a motion to give Diane Hoeneveld Emeritus status; seconded by F. Alkin; passed unanimously.
    2. K. Mohr made a motion to change the Constitution from 9 Trustees to 7 Trustees; seconded by J. Benvenuto; passed unanimously.
    3. L. Adams made a motion to institute a system of employee rewards for longevity as follows:
      - 5 years - \$100

- 10 years - \$200
- 15 years - \$300
- 20 years - \$400
- 25 years - \$500

The motion was seconded by F. Alkin and passed unanimously. It was agreed that the rewards would be in the form of gift cards and there would be a luncheon to present the initial awards.

4. L. Adams made a motion that effective March 1, 2014, due to changes in Healthcare as a result of the Affordable Care Act, we will migrate to the NYS Small Health Care Exchange to United Health Care/Gold Plan. We will increase the Library's responsibility to \$336.00 per month per employee. As a result of the ACA refundable tax credit incentive we will save about \$3,000 per year. The motion was seconded by F. Alkin; passed unanimously.

5. L. Adams made a motion to eliminate the position of First Vice President of the Board of Trustees; seconded by M. DeNicola; passed unanimously.

6. M. DeNicola put forth the following slate of officers for 2014:

- President: Ray Kosinski
- Executive Vice President: Jim Benvenuto
- Recording Secretary: Arlene Block
- Treasurer: Lorette Adams
- Corresponding Secretary: Melissa DeNicola
- Immediate Past President: Frank Alkin

The Secretary cast a ballot in favor of the slate of officers.

F. Print & Non-Print Materials – None

G. Friends of the Library – L. Adams spoke to Lois Cayne and reported that Lois wants to have an art auction at the church down the street (Iglesia Ni Cristo Church). M. DeNicola will get the appropriate contact info to Lois.

V. Director's Report - The Director's Report for December 2013 was received.

Action Items:

1. Removing Outside Payphone: J. Benvenuto made a motion to remove the outside payphone; seconded by A. Block; 6 votes in favor, 1 abstention; motion passed.

2. New Internet Policy: M. DeNicola made a motion to accept the new policy with the following amendment: change the word *not* in the second paragraph to *NOT*; seconded by F. Alkin; passed unanimously.

VI. Old Business – M. DeNicola sent a sympathy card to Dr. Rosen's family and will send a thank you card to Heritage Rockland.

VII. New Business – E. Schatoff reported that a staff member resigned to take a job at New City Library.

VIII. Trustees' Comments – R. Kosinski thanked everyone for stepping up to the plate for the new slate of officers.

IX. Adjournment – K. Mohr made a motion to adjourn the meeting; seconded by L. Adams; passed unanimously. The meeting was adjourned at 9:40 P.M.

Respectfully submitted,

Arlene Block  
Recording Secretary